

No.F.8(10-233)-DEE/MDM/2015/968
Government of Tripura
Directorate of Elementary Education
Mid-Day-Meal Section

Dated, Agartala, the 23/05/2019.

To
Ms. Ritu Aggarwal,
Deputy Secretary,
Ministry of Human Resource Development
Department of Elementary Education and Literacy
Government of India
Shastri Bhavan, 'D wing'
New Delhi – 110001
Email – ritu.aggarwal06@ias.gov.in

Subject: Social Audit of Mid-Day-Meal Scheme in Tripura.

Madam,


With reference to the subject cited above, I would like to inform you that Social Audit of MDMS have been conducted in the State in 208 Schools of Dukli Block & Dumburnagar RD Block under West Tripura and Dhalai District as per the guidelines of Ministry of HRD during 2018-19. A Central Team has also visited the State and attended the public hearing at 2 (two) Schools in the month of October, 2018. The work of Social Audit was taken up and conducted by Social Audit Unit, Audit Directorate, Govt. of Tripura in presence of the SMC members of Schools and Guardian.

The Department have already completed the Social Audit in 208 Schools through Social Audit Unit, Audit Directorate, Govt. of Tripura. They have also submitted the School Wise Report of Social Audit, which has been sent to Schools for taking necessary action.

The following observations are highlighted in the Social Audit Report in different Schools:-

1. Cash transaction of more than Rs.500/-.
2. Display board mentioning of Do's and Don'ts for CCH's not put up in the School premises.
3. Bi-annual health checkups for the CCHs not done.
4. Sample testing of cooked MDM was not done by Govt. Certified Labs.
5. Sample testing of water filter tank was not done.
6. Rice Stock Register, Condiment Register, Cheque Issue Register, Medicine Stock Register, Water Tank Cleaning & Food Testing Register was not maintained properly.
7. Irregular Distribution of Medicines.
8. Cash Books are not maintained properly in few cases.

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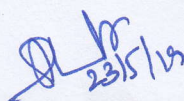
(2)

In view of the above, the Department has instructed all the Inspector of Schools to take necessary steps to rectify the issues mentioned in the School wise Social Audit Report and circulate the Memo to all Schools for taking necessary action.

According to the observations of Social Audit, all Schools have taken corrective measures to resolve the issues and submitted an Action Taken Report on the Audit observations.

This is for favour of kind information and doing the needful.

Yours faithfully



(SAJU VAHEED A, IAS)
Director, Elementary Education
Government of Tripura

Copy to:

1. **Shri Arnab Dhaki**, Under Secretary, Ministry of HRD, Department of Elementary Education and Literacy, GoI, Shastri Bhawan, New Delhi for kind information.
2. **Dr. Mridula Sircar**, Senior Consultant (Plan Monitoring), EdCIL's Technical Support Group (TSG), 6th Floor, Vijaya Building, 17 Barakhamba Road, New Delhi-110001 for kind information.

GOVERNMENT OF TRIPURA
OFFICE OF THE DIRECTOR, SOCIAL AUDIT UNIT, TRIPURA
GURKHABASTI, AGARTALA, WEST TRIPURA
e-mail: dirsautripura@gmail.com

NO.F.5 (1)/DIR/SAU/SA/MDM/2017-18/5054

Dated: 03.01.2019

To
The Director
Directorate of Elementary Education
Govt. Of Tripura
Shiksha Bhavan
Agartala, West Tripura

Subject: Minutes of Public Hearing of Social Audit School Sabha under Mid-Day-Meal Scheme in English version.

Ref. No.:F.8 (10-233)-DEE/MDM/2015/1917 dt. 18/12/2018 of the Joint Director, DEE, Tripura.

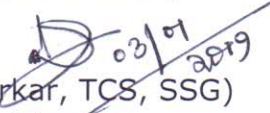
Sir,

With reference to the subject mentioned above, I would enclose herewith the minutes of Public Hearing of Social Audit School Sabhas which were attended by a Central Team of the Ministry of MHRD, Govt. Of India under Mid-Day- Meal Scheme at Hapania H/S School (Primary and Upper Primary Section) of Dukli RD Block of West Tripura District and Haripur SB School (Primary and Upper Primary Section) under Dumburnagar RD Block of Dhalai Tripura translated in English version.

This is for your information and further necessary action please.

Enclosed: As stated

Yours Faithfully


(S. Sarkar, TCS, SSG)
Director
Social Audit Unit, Tripura

**Minutes of Social Audit School Sabha
Hapania H.S School (Primary & Upper-Primary Section)
Dated:-11.10.2018**

On 11/10/2018 (Thursday) at 11 AM in Hapania HS School of Hapania GP a Social Audit school Sabha was held on Mid-Day-Meal Scheme for the period from 1.04.2016 TO 31.03.2017. The School Sabha was presided by Sri Sankar Sengupta a guardian of the students selected by the guardians who were present in the Social Audit School Sabha.

Beside guardian and students following dignitaries/guests (Including Two representative of Government of India, Ministry of Human Resource Development) were present in the Social Audit School Sabha viz:-

1. Sri Satyajit Sarkar (Director, SAU)
2. Dr. Mridula Sircar (Senior Consultant, MHRD, New Delhi, GoI)
3. Sri Arnab Dhaki (Under Secretary, MDM, MHRD, New Delhi, GoI)
4. Smt. Shyamali Debbarma (Dy. Director, D.E.E, GoT)
5. Sri Pradip Acharjee (Joint Director, Education Department, GoT)
6. Sri Bijoy Singha (ASDM, Sadar, West Tripura District)
7. Smt. Bobby Das (IO, MDM)
8. Sri Ujjal Kanti (Inspector of Schools, Sadar, West Tripura District)
9. Sri Sujit Mallik (OSD of DEO, West Tripura)
10. Sri Litan Bhowmik, Representative of BDO, Dukli RD Block, (Jr-Engineer, Gr-I)

Agenda of the School Sabha:-

1. Social Audit of Mid-day-Meal Scheme for the 2016-17 FY.
2. Approval of Social Audit Finding in the Social Audit School Sabha.

Process of Social Audit School Sabha:-

At the very beginning of the School Sabha the Assistant Headmistress of Hapania HS School had welcomed all the dignitaries, Guardians and School Students. At first School Sabha President had been selected by the Guardians and accordingly seating arrangement had been done for the School Management Committee Chairperson, Dignitaries and all the other members who are present in the Social Audit School Sabha. Thereafter all the Social Audit Team members had given their introduction. All the findings noticed during conduct of Social Audit has been discussed in the School Sabha.

The recommendation of Social Audit School Sabha against each issue and findings of Social Audit report has been approved in the School Sabha. Finally, the President of School Sabha delivered his concluding speech. At last the Social Audit School Sabha was declared ended by the president with vote of thanks to all.

S/d.
(Soma Debbarma)
Asst. Headmistress
H.O & D.D.O
Hapania H.S School

S/d.
(Phani Bhushan Paul)
Teacher In-Charge
Hapania H.S School
(Primary Section)

S/d.
(Shankar Sengupta)
President

S/d.
(Mani Bhushan Shil)
Chairperson (SMC)
Hapania H.S School

S/d.
(Biswajit Saha, DRP)
Team Leader
Social Audit Unit, Tripura

ANNEXURE-I

**Hapania HS School
Primary Section
Social Audit Finding & School Sabha Recommendations
On Mid Day Meal Scheme (MDMS)**

Issue No.	Issue	Findings	School Sabha Recommendations
1	Cash transaction more than Rs.500/-	As per para 03(viii) of Finance Department Government of Tripura Memo No.F.28 (Bs)-Fin(G)75(S) dated 20.10.2014 third party bill of Rs.500 and above must be paid by the DDO through crossed cheque only. During the scrutiny of the Cash Book and bill vouchers it was revealed that an expenditure of Rs. 1,66,137.59/-(one lakh sixty six thousand one hundred thirty seven & paisa fifty nine only)was disbursed to vendors in cash payment beyond Rs. 500 and above in case of 32 (Thirty Two) occasions during FY-2016-17 .	The Teacher in Charge stated that they didn't know about the rule previously. However, they have started issuing A/C Payee cheque from FY-2017-18.
2	Display board of Do's and Don'ts for CCH's not put up	As per para 3.1(XV) of MDM guideline it is mentioned that a display board mentioning do's and don'ts for the CCHs should be put up inside at a prominent place in the premises in local language for everyone's understanding. During School visit it was noticed that display boards containing do's and don'ts for example (wearing watches, rings, use of nail polish or artificial nail, chewing tobacco or pan, smoking etc. are strictly prohibited while cooking) were not put up in the prominent place.	The Teacher in Charge stated that the school authority didn't display the board as because they were unaware of the fact about the display board. However they will put up the display board within November, 2018
3	Water tank cleaning register not maintained.	As per MDM Guidelines Para 3.2(ii) Water storage tanks, if available, should be cleaned periodically and records of the same should be	The Teacher in-Charge replied that they have cleaned the water tank but did not maintain any

		<p>maintained. Non potable water can be used provided it is intended only for cleaning of equipment not coming in contact with food.</p> <p>At the time of interaction with the MDM in Charge during social audit it was noticed that school authority did not maintain any register for the purpose of cleaning of the Water Tank.</p>	<p>register for this purpose. They will start maintaining the Register from November,2018</p>
4	<p>Bi-annual health checkups for the CCHs not done.</p>	<p>As per MDM guideline, para 1.11 (i) Cooks and helpers should maintain a high degree of personal hygiene and cleanliness. The person suffering from infectious disease should not be permitted to work. Bi-annual health check up should be undertaken to ensure fitness for the job of CCH.</p> <p>At the time of visit of school, interrogation made with the CHHs disclosed that the health check up of the CCH's has never been undertaken till date of holding of School Sabha (11.10.2018)</p>	<p>The Teacher in Charge stated that she didn't know the MDM Guideline. But she will arrange for the Bi-annual health check up for Cook Cum Helpers.</p>
5	<p>Sample testing of cooked MDM was not done by Govt. Certified Labs</p>	<p>As per Rule 8 of the MDM Rules, 2015, sub-rule (1) Hot cooked meal provided to children shall be evaluated and certified by the Government Food Research Laboratory or any laboratory accredited or recognized by law, so as to ensure that the meal meets with the nutritional standards and quality.</p> <p>During school visit by the SAT, it was noticed that the Mid -Day Meal which is distributed among the students had not been tested by the recognised authorities/institutions during the period covered by the social audit</p>	<p>The Teacher in Charge stated that they did not know about the fact of food sample testing. However, now they would immediately take steps for food sample testing</p>
6	<p>Sample testing of water of water filter tank was not done.</p>	<p>Para 3.3 of MDM guidelines provides that, the kitchens of Mid-day Meal bore water/tap water/hand-pump water is being used (in general) for</p>	<p>The Teacher In-Charge replied that, after she came to know about the rule, she has arranged for</p>

		<p>cooking, drinking and washing. Water needs to be tested for chemical as well as microbiological contamination. The testing of water can be done in convergence with the concerned water supply/Public Health Engineering departments of the States/UTs.</p> <p>During the school visit by the SAT it was found that a water filter tank was constructed in the School in October 2013 and a sample test of water was done one time i.e only on 29.08.2018 which indicates that water of the filter have been utilised for the purpose of cooking, drinking and washing without testing during the period from October 2013 to July 2018.</p>	<p>testing of the water sample on 28/08/2018</p>
7	<p>Mid-day-Meal not provided to students who was present on 30.12.2016</p>	<p>During scrutiny of Feeding Register and Attendance Register it was noticed that though 210(Two hundred ten) nos students (Class-I: 36 Nos, Class-III: 58 Nos, Class-IV: 63 Nos and Class-V: 53 Nos) were present in school</p>	<p>The Teacher in Charge stated that it was the day of Annual result declaration of school. Students did not like to stay in school after result declaration. So CCHs did not prepare the food on that day.</p>
8	<p>Food Testing Register not maintained properly</p>	<p>As per Para 17 of the Memo No.F.8(10)/SE/MDM/2013 dated 24/07/2013 of Principal Secretary, Education (School) Department, Government of Tripura, cooked food must be tested by the assigned teacher first, secondly by one of the cook-cum-helper and lastly by at least one mother/parent before actually serving the MDM to the students.</p> <p>But during verification of Food testing register it was noticed that daily MDM is tested only by the Teacher and Cook Cum Helper. No</p>	<p>The Teacher in Charge stated earlier in 2016-17 parents and SMC members didn't come to taste the cooked MDM. But from 2017-18 it was being done.</p>

		SMC Member, Guardian, also no officials from the School Education Dept. And District Administration had tested the food prepared during Audit period.	
9	Difference in Stock of Rice (732.44 Kgs) between closing balance of Feeding register and physical stock found in kitchen cum store room(Primary Section).	<p>During verification of Stock/Feeding Register and Physical verification of Kitchen cum store room (Primary Section) on 09.10.2018 it was found that 1750 Kgs of Rice (50 Kg pkt. 29 nos., rice in 2 Bin: 200 Kg in 1 Bin and 100 Kg) was found in Kitchen cum store room. But as per Stock/Feeding Register a quantity of rice found in closing balance was 1017.560 Kgs on 09.10.2018. Thus 732.44 Kgs of rice was found excess during physical verification of kitchen cum store room and remained unaccounted.</p> <p>Further, maintenance of stock of rice of 732.44 Kgs in kitchen cum store room is very improper. There is every possibility of damaging the huge stock of rice which will perhaps be utilised in about next 5 months.</p>	<p>Most of the students of (primary section) are not able to consume 100 gm rice. So CCHs are to cook less quantity of rice each day, resulting accumulation of bulk quantity of rice (732.44 kgs) day by day in the stock upto 09/10/2018. Further he agreed that, he didn't know how many days it would take to consume the whole stock of 732.44 kgs. and as a matter of fact this stock may get damaged also</p>
10	Medicine Stock (Iron and Folic Acid) Register not maintained.	<p>As per Para 14 of the Memo No.F.8(10)/SE/MDM/2013 dated 24/07/2013 of Principal Secretary, Education (School) Department, Government of Tripura, Stock of medicine should be maintained in a register.</p> <p>During verification of registers SAT found that the School Authority do not maintain any stock register for the medicines (Iron & Folic Acid Tablets and de-worming Tablets) which are distributed to the students. They bring the tablets directly from the respective IS office and distribute them among the students.</p>	<p>The Teacher in Charge will start maintaining the Register from November,2018</p>

11	Rice Stock Register was not maintained.	As per para 7 (C)(ii) of MDM Guideline records like Stock Register of food grains, MDM Registers etc. should be handed over to the social audit for scrutiny. During verification of registers /documents it was observed that Rice Stock Register was not maintained by School Authority.	On this issue the Teacher in Charge replied that, they were maintaining Rice Stock along with the Feeding Register till now. However they would start maintaining a separate register for that
12	Excess utilization of 7.200 Kg Rice and Rs.303.84 as cooking cost	During verification of attendance register, SAT found that on 05/12/2016 all students of class iv were absent. But according to MDM Stock Register and Feeding Register 72 nos students (out of 79) from the same class were provided MDM on that particular day for which excess amount of Rs.303.84 as cooking cost and an extra quantity of 7.200 kgs of Rice was utilized	The Present Teacher in Charge stated that, the irregularities referred in the issue were not related to his tenure. For this reason, he stated that he would not make any comment on that issue

S/d.
 (Phani Bhushan Paul)
 Teacher In-Charge
 Hapania H.S School
 (Primary Section)

S/d.
 (Shankar Sengupta)
 President

S/d.
 (Mani Bhushan Shil)
 Chairperson (SMC)
 Hapania H.S School

S/d.
 (Biswajit Saha, DRP)
 Team Leader
 Social Audit Unit, Tripura

Hapania HS School
Upper-Primary Section
Social Audit Finding & School Sabha Recommndations
On Mid Day Meal Schemes (MDMS)

Issue No.	Issue	Findings	School Sabha Recommendations
1	Cash transaction more than Rs.500/-	<p>As per para 03(viii) of Finance Department Government of Tripura Memo No.F.28 (Bs)-Fin(G)75(S) dated 20.10.2014 third party bill of Rs.500 and above must be paid by the DDO through crossed cheque only.</p> <p>During the scrutiny of the Cash Book and bill vouchers it was revealed that an expenditure of</p> <p>During the scrutiny of the Cash Book and bill vouchers it was revealed that an amount of Rs. 1,97,432.98/- (one lakh Ninety seven thousand four hundred thirty two & paise ninety eight) being the cost of purchase of MDM commodities, was disbursed to 4 vendors in cash payment beyond Rs. 500 and above in case of 29 (Twenty Nine) occasions during FY-2016-17</p>	<p>Asst.HM stated that they didn't know about the rule previously. However, they have started issuing A/C payee cheque from FY-2017-18.</p>
2	Display board mentioning Do's and Don'ts for CCHs not put up	<p>As per para 3.1(XV) of MDM guideline it is mentioned that a display board mentioning do's and don'ts for the CCHs should be put up inside at a prominent place in the premises in local language for everyone's understanding.</p> <p>During School visit it was noticed that Display Boards containing Do's and Don'ts for example (wearing watches, rings, use of nail polish or artificial nail, chewing tobacco or pan, smoking etc. are strictly prohibited while cooking) were not put up in the prominent place.</p>	<p>The Assistant Headmistress Smt. Soma Debbarma stated that the school authority didn't display the board as because they were unaware of the fact about the Display Board. However, they would put up the Display board within November,2018</p>

3	Water tank cleaning record register is not maintained	<p>As per MDM Guidelines Para 3.2(ii) Water storage tanks, if available, should be cleaned periodically and records of the same should be maintained. Non potable water can be used provided it is intended only for cleaning of equipment not coming in contact with food.</p> <p>At the time of interaction with the MDM in Charge during social audit it was noticed that school authority did not maintain any register for the purpose of cleaning of the Water Tank.</p>	They will start maintaining the Register from November,2018
4	Bi-annual health checkups for the CCHs not done.	<p>As per MDM guideline, para 1.11 (i) Cooks and helpers should maintain a high degree of personal hygiene and cleanliness. The person suffering from infectious disease should not be permitted to work. Bi-annual health check up should be undertaken to ensure fitness for the job of CCH.</p> <p>At the time of visit of school, interrogation made with the CHHs disclosed that the health check up of the CCHs has never been undertaken till date of holding of School Sabha (11.10.2018).</p>	The Asst. HM stated that she didn't know the MDM Guideline. But she will arrange for the Bi-annual health check up for CCHs
5	Sample testing of cooked MDM was not done by Govt. Certified Labs	<p>As per Rule 8 of the MDM Rules, 2015, sub-rule (1) Hot cooked meal provided to children shall be evaluated and certified by the Government Food Research Laboratory or any laboratory accredited or recognized by law, so as to ensure that the meal meets with the nutritional standards and quality.</p> <p>During school visit by the SAT, it was noticed that the Mid -Day Meal which is distributed among the students had not been tested by the recognised authorities/institutions during the period covered by the social audit.</p>	The Asst. HM stated that they did not know about the fact of testing food samples. However, now they would immediately take steps for food sample testing

6	Sample testing of water of water filter tank was not done.	Para 3.3 of MDM guidelines provides that, the kitchens of Mid-day Meal bore water/tap water/hand-pump water is being used (in general) for cooking, drinking and washing. Water needs to be tested for chemical as well as microbiological contamination. The testing of water can be done in convergence with the concerned water supply/Public Health Engineering departments of the States/UTs During the school visit by the SAT it was found that a water filter tank was constructed in the School in October 2013 and a sample test of water was done one time i.e only on 29.08.2018 which indicates that water of the filter have been utilised for the purpose of cooking, drinking and washing without testing during the period from October 2013 to July 2018.	The Asst. HM replied that, after she came to know about the rule, she had arranged for testing of the water sample on 28/08/2018
7	Expired Spices (Cumin, Turmeric) procured (valued Rs. 120/-) and found in kitchen cum store	During physical inspection of kitchen cum store room, SAT found that the Packets of Turmeric and Cumin Powder procured on 09/10/2018 for cooking of MDM have been found expired. i) Sister Turmeric Powder (3 packets @ Rs. 20/- each) Pkd date: 02/12/2017 (expiry: 6 months from the date of packing) ii) Shalimar Cumin Powder (4 packets @ Rs.15/- each) Pkd date: 26/09/2017 (expiry: 12 months from the date of packing) Procurement and use of expired condiments for the purpose of cooking of MDM is not in order and may affect on the health of the children.	The Assistant Headmistress Smt. Soma Debbarma replied that, organizer have bought the packets of spices without checking the dates. After physical verification of kitchen cum store room by SAT along with MDM In Charge the fact of purchasing and receiving of expired spices had been brought to light. However, Assistant Headmistress replied that these expired packets of Spices were returned to the vendor on that day i.e. on 09/10/2018 it self.
8	Irregular Distribution of Medicines	As per Para 4.5 of the MDM guidelines (a) six monthly dose for de-worming and Vitamin-A supplementation,	The Asst. Headmistress while agreeing with the fact, stated that from next time i.e. from

		<p>(b) weekly Iron and Folic-Acid supplement, Zinc and (c) other appropriate supplementation depending on common deficiencies found in the local area, should be implemented.</p> <p>During Social Audit it was found that the weekly distribution of Iron & Folic Acid (IFA) Tablets were irregular. The medicines were distributed among the students who were present on that particular day of the week. But the students who remained absent did not get the medicines on next day. As a result all of the students were not getting the IFA tablets four (4) times in a month as per the Guidelines.</p>	<p>November,2018 they would distribute the medicines twice or thrice in a week so that every student gets adequate dose of medicines.</p>
9	Medicine Stock Register is not maintained	<p>As per Para 14 of the Memo No.F.8(10)/SE/MDM/2013 dated 24/07/2013 of Principal Secretary, Education (School) Department, Government of Tripura, Stock of medicine should be maintained in a register.</p> <p>During verification of registers SAT found that the School Authority did not maintain any Stock Register for the medicines (Iron & Folic Acid Tablets and de-worming Tablets) which were distributed among the students. They used to bring the tablets directly from the respective officer of the Inspector of schools and thereafter distribute them among the students.</p>	<p>The MDM In Charge stated that he would start maintaining the Register from November,2018</p>
10	Registers maintained not	<p>During verification of registers it was observed that Rice Stock Register and Condiment Register (oil, dal, spices, salt and) & Cheque Issue Register is not maintained by School Authority.</p>	<p>On that issue, the Asst. HM replied that, they are maintaining Rice Stock along with the Feeding Register till that time of reporting. However, they would start maintaining a separate register for that purpose. Further she replied that they did not maintain Cheque</p>

			Issue Register in FY 2016-17 but maintenance of which had already been started from FY- 2017-18
11	Mid-day-Meal not provided to students who was present on 30.12.2016	During scrutiny of Feeding Register and Attendance Register it was noticed that though 207 nos of students were present in school (Class- VI: 70 Nos, Class-VII:65 Nos and Class-VIII: 72 Nos)on 30.12.2016 but no Mid-day-Meal was provided to them.	The Asst. HM stated that it was the day of Annual result declaration of the school. The Students did not like to stay in the school for taking MDM after declaration of result. So, CCHs did not prepare the food on that day.

S/d.
(Soma Debbarma)
Asst. Headmistress
H.O & D.D.O
Hapania H.S School

S/d.
(Shankar Sengupta)
President

S/d.
(Mani Bhushan Shil)
Chairperson (SMC)
Hapania H.S School

S/d.
(Biswajit Saha, DRP)
Team Leader
Social Audit Unit, Tripura

S/d.
(Bobby Das)
MDM In-Charge (U.Pry)
Hapania H.S School

**Minutes of Social Audit School Sabha
Haripur SB School (Primary & Upper Primary Section)
Dated:-12.10.2018**

On 12/10/2018 (Friday) at 12 Noon in Haripur SB School of Gandacherra VC a Social Audit School Sabha was held on Mid-Day-Meal Scheme for the period from 1.04.2016 TO 31.03.2017. The School Sabha was presided by Sri Sahadeb Das an elderly person of the village selected by the guardians who are present in the Social Audit School Sabha.

Beside Guardians and Students-following dignitaries/guest (Including Two representative of GoI, MHRD) were present in the Social Audit School Sabha:-

1. Sri Satyajit Sarkar (Director, SAU)
2. Dr. Mridula Sircar (Senior Consultant, MHRD, New Delhi, GoI)
3. Sri Arnab Dhaki (Under Secretary, MDM, MHRD, New Delhi, GoI)
4. Sri Pradip Acharjee (Joint Director, Education Department, GoT)
5. L. Hrangchal (SDM, Gandacherra Sub-Division)
6. Smt. Pragati Chakma (IS, ADC, Gandacherra)
7. Sri Subhash Chakma (IS, Gandacherra, HO/DDO)
8. Sri Abhijit Jamatia, Representative of BDO, Dumburnagar RD Block,
(Panchayat Extn. Officer)
9. Sri Amal ch. Sarkar (Dy. IS, ADC, Gandacherra)

Agenda of the School Sabha:-

1. Social Audit of Mid-day-Meal Scheme for the 2016-17 FY.
2. Approval of Social Audit Finding in the Social Audit School Sabha.

Process of Social Audit School Sabha:-

At the very beginning of the School Sabha Teacher-in-Charge has welcomed all the dignitaries, Guardians and School Students. At first School Sabha President has been selected by the Guardian and accordingly seating arrangement has been done for the SMC Chairperson, Dignitaries and all the other members who are present in the Social Audit School Sabha. Then all the Social Audit Team members had given their introduction respectively. All the findings noticed during conduct of Social Audit has been discussed in the School Sabha.

The recommendation of Social Audit School Sabha against each issues and findings of Social Audit report has been approved in the School Sabha. Finally, the President of School Sabha delivered his concluding speech. At last the Social Audit School Sabha was ended with vote of thanks

S/d. (Ranjit Namasudra) Teacher In-Charge Haripur S.B School TTAADC Gandacherra, Dhalai	S/d. (Sahadeb Das) President	S/d. (Sagarnil Chakma) Chairperson (SMC) Haripur SB School TTAADC Gandacherra, Dhalai	S/d. (Sanjay Bhattacharjee) DRP, Team Leader Social Audit Unit, Tripura
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ANNEXURE-I

**Primary & Upper primary Section
Social Audit Finding & School Sabha Recommendations**

Issue No.	Issue	Findings	School Sabha Recommendations
1	Display board mentioning do's and don'ts for CCHs not put up in the School Premise	As per para 3.1(XV) of MDM guideline it is mentioned that a display board mentioning do's and don'ts for the CCHs should be put up inside at a prominent place in the premises in local language for everyone's understanding. During School visit it was observed that display board containing do's and don'ts for CCHs has not been put up in the School Premise	Teacher-in-Charge informed that he was not aware about fact of the displaying board. However, display board will be put up by the School Authority within next week (7 days).
2	Expired Spices and Salt procured (valued Rs. 34.50/-) found in kitchen cum store	<p>Para 1.3 of Guidelines on Food safety And Hygiene for School Level Kitchens under Mid-Day Meal (MDM) Scheme envisages that, only packed dals, salt, spices, condiments and oil with AGMARK quality symbol should be purchased. Any ingredient being sold loose should never be bought. The packaging and expiry date of the ingredients should be checked.</p> <p>During physical inspection of kitchen cum store room, SAT found that the Packets of Spices and Salt stored for cooking of Mid-Day-Meals have been found expired.</p> <p>i) Sister Brand Red Chilli Powder (5 packets @ Rs. 5.50/- each) Pkd date: 20/02/2018 (expiry: 6 months from the date of packing)</p> <p>ii) Iron fortified Iodized Salt (1 packets @ Rs.7/-)</p>	Teacher in Charge replied that, he bought the packets of spices without checking the dates. One expired packet already utilised in cooking and other expired packets returned to the vendor on that day i.e. 11/10/2018. He also assured that from next time he would more careful about this matter

		<p>Pkd date: 07/2017 (expiry: 12 months from the date of packing) Procurement and use of expired condiments for the purpose of cooking of MDM is not in order and may affect on the health of the children. Implementing Authority should remain conscious and alert while purchasing the edible things like condiments for cooking purpose.</p>	
3	Cash transaction made for Rs.500/- and above	<p>As per para 03(viii) of Finance Department Government of Tripura Memo No.F.28 (b)-Fin(G)75(S) dated 20.10.2014 third party bill of Rs.500 and above must be paid by the DDO through crossed cheque only. During the scrutiny of the bill vouchers it was revealed that an expenditure of Rs. 34,303.86/-(Primary Rs:13,173.24/- and Upper primary: Rs.21,130.62/-) was incurred for purchase of MDM commodities for preparation of meals and made payment of the said amount to three (3) vendors in cash for Rs. 500/- and above in case of 22 occasions during 2016-17.</p>	In Social Audit School Sabha Teacher-in-Charge informed that all amounts for Rs. 500/- and above would be paid through cheque henceforth.
4	Bi-annual health checkups for the CCHs not undertaken.	<p>As per MDM guideline, para 1.11 (i) Cooks and helpers should maintain a high degree of personal hygiene and cleanliness. The person suffering from infectious disease should not be permitted to work. Bi-annual health checks up should be undertaken to ensure fitness for the job of CCH.</p>	The Teacher-in- Charge stated that system of Bi-annual Health check up for CCHs was unknown to him and no instruction for this purpose has been received from the Higher Authority. However, District Education Officer, Dhalai District assured that he

		During interrogation with the concerned CCHs it was disclosed that the health check up for the CCHs was never undertaken till date of holding of School Sabha (12.10.2018).	would take necessary steps for health Check up for CCHs in consultation with medical team.
5	Sample testing of water was not done	<p>Para 3.3 of MDM guideline provides that, the kitchens of Mid-day-Meal bore water/tap water/hand-pump water is being used (in general) for cooking, drinking and washing. Water needs to be tested for chemical as well as microbiological contamination. The testing of water can be done in convergence with the concerned (water) supply/Public Health Engineering departments of the States/UTs.</p> <p>During the school visit by the SAT it was noticed that water of the tubewell has been utilised for the purpose of cooking, drinking and washing without testing the water sample through the Drinking Water & Sanitation (DWS) Deptt. Tripura.</p>	Teacher-in-Charge informed that he was not aware about sample testing of water and now he came to know the guidelines during conduct of social audit. He also assured that an official correspondence will be made to Inspector of Schools who will take necessary steps for testing of water in consultation with Drinking Water & Sanitation Deptt. Tripura.
6.a	Medicine Stock Register was not maintained during Social Audit period	<p>As per Para 14 of the Memo No.F.8(10)/SE/MDM/2013 dated 24/07/2013 of Principal Secretary, Education (School) Department, Government of Tripura, Stock of medicine should be maintained in a register.</p> <p>During verification of documents SAT found that the School Authority did not maintain any Stock Register for the medicines (Iron & Folic Acid Tablets and de-worming Tablets) which were distributed among the</p>	Teacher-in-Charge informed that he was not aware about the fact of maintenance of Medicine Stock Register. After 2016-17 he came to know about the guidelines for maintenance of Medicine Stock Register. The School Authority (MDM) has started maintaining the said Register.

		students during the period covered by Social Audit.	
6.b	Rice Stock Register and Condiment Register & Cheque Issue Register were not maintained.	During verification of documents it was observed that Rice Stock Register and Condiment Register (oil, dal, spices, salt and) & Cheque Issuance Register were not maintained by the School Authority.	Teacher in charge assured that he would maintain all the said registers within 30 (thirty) days
7	Difference in numbers of students between Attendance (Class I to VIII: 666) and Feeding Register (Class I to VIII: 883), resulting excess utilisation 27.800 kgs of rice and cooking cost Rs. 1082.31	During verification of documents it was observed by the Social Audit Team that in the month of April, 2016 as per Attendance Register number of students was 666 nos. (Class I to V: 341 & Class VI to VIII: 325) and as per Feeding register number of students was 883 (Class I to V: 436 & Class VI to VIII: 447) i.e. difference between Attendance Register and Feeding Register was 217 nos. (Class I to V: 95 and Class VI to VIII: 122).	Teacher in charge stated in Social Audit School Sabha that due to pressure of other works the mistake was done by him.
8	Logo of MDM programme not in specific color and design as per guideline	As per Memo No.F.8(10)-SE/MDM/2015 dated 16/06/2015, it is mandatory to display the logo of MDM programme in specific colour, shape & minimum square size of 2` X 2` in a prominent place of all schools where the programme is implemented. At the time visit of School during Social Audit it was observed that the School Authority while painting the 'LOGO' used only black colour instead of using black, blue and saffron colour.	Teacher- in Charge informed that he would display the logo of MDM programme in prescribed colour, shape as per guideline within 7 (seven) days

9	Cash book not maintained	During verification of documents it was observed by the Social Audit Team, cash book of 2015-16 relating MDM Scheme was not maintained by the School Authority that is why Social Audit Team could not ascertain authentication of opening balance of 2016-17.	Teacher-in-charge stated that by mistake he had entered the wrong figure and no such mistake will be done in future.
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S/d.
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S/d.
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